Rideau Lakes ATV Club

http://www.rlatvc.org
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https://www.facebook.com/rideaulakesatvclub
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MONTHLY CLUB MEETING

April 2, 2025 @ 7:00 pm

1. Roll Call - Meeting started at 7:00 pm with 17 members present
2. Minutes from last meeting
    - There were no minutes from last meeting
3. Membership Report
    - 249 members to date. Up 5 from last meeting
    - Down 4 Annual permits from this time last year
4. Treasurer Report (Robin)
    - December to March Income - $3,328.71
        i. permits and second installment of matching grant
    - December to March Expenses - $11,869.92 ($3,772.08 not including the charity ride)
        i. Mostly Line 7 trail work and some repairs on the bush mower
    - Bank Balance as of April 1st $10,377.24
        i. $6,173.29 of it is owed to the future project fund
    - Future Project Fund $9,994.09
    - Trail Revenue Payout is delayed until May which is $6,105.41
    - Taxes have been submitted
    - Motion to accept Treasurer report
        i. Motion:
        ii. Seconded:
        iii. Motion carried
5. Trail Maintenance Report (Mike)
    - All trails are closed due to the Spring Thaw. Please stay off as damage done now will ruin the trails for the year.
    - Sector Report
        i. Mike S
        ii. Josh
        iii. Gary
6. Wardens Report
    - Looking for members who would like to become trail Wardens. Mike will put a call out for new Wardens and look at a training course in May
7. Trail Updates (Josh/Mike)

- Ottawa Update — Proposal to be voted on at Rural Affairs April 3rd. If passed will go to city council for final approval which they usually never oppose a Rural Affair recommendation. Update motion passed and the plan is to have a license of occupancy in time for the opening of trails. Stay tuned for work days.
- Merrickville Update — Need to follow-up with Leeds and Grenville
- South Smiths Falls Update — Need to meet with Smiths Falls to get same route as Charity Ride made permanent.
- Beckwith Update – Most of the proposal is looking like a go. Beckwith trail is still reviewed. Josh is meeting with Beckwith later in April.
- Delta Update—no update
- Westport Update-- no update
- North Agusta -- no update
- Kitley Update

8. Quarter Master Report (Josh)
    - New Trail Rating Signs are in.
    - Saw donation – Mike donated back the saw from the ride to the club
    - Post order – Josh will get a quote for posts which OFATV will reinsburse up to $5
9. OFATV and District 1 Update
    - New District 1 Director – Jim Knapp
    - OFATV AGM in May. Voting delegates will be Robin Bridgman and Josh Hicks. The club may have budget to send 2 more members to the AGM. Andy and Julie showed interest.
    - President Call – April 7th
    - Can-Am Off-Road Grant – 3 grants of $10K, 4 grants of $5K. Submission due May 11, 2025
    - MotoCanada Grant – reduced significantly this year where only 2 clubs will be awarded $3,500. Submission due May 11th.
    - Mike will apply for both grants and will be used for trail rehabilitation on all shared use trails.
    - New OFATV artwork and campaigns. New logos to be used to promote on Facebook as well as new tagline for this year. "**Ride Ontario – Explore Ontario, Yours to Discover. *It's never been more fun or more important!"***
10. Marketing and Sponsorship
    - Looking for someone to fill this spot. Julie agreed to fill the spot until elections are held at the AGM
    - The most important role here is to manage our Facebook page, including more regular posts
11. RLATVC Merchandise (Josh)
    - Not sure the status on the stickers and hats
    - Howling design order form
12. RLATVC AGM – May 7th @ 7:00pm
    - Food

i. OFATV will provide $150 for food as our reward for winning the FB posts in the fall.
ii. Motion: To spend up to $200 more on food for the AGM
    - Motion by: Mike Starr
    - Seconded by: Andy Serre de St Jean
    - Motion is carried

- Elections
    i. Since it is an odd year all positions except for the President are up for election.
    ii. Executive positions available and who is currently holding them
        - Vice-President (Josh Hicks)
        - Treasurer (Robin Bridgman)
        - Secretary (Karen Lavoie)
    iii. Officer positions (1 year term) and who is currently holding them
        - Chief Warden (Mike Starr)
        - Trail Coordinator (Josh Hicks)
        - Volunteer Coordinator (Vacant)
        - Marketing and Sponsorship Coordinator (Vacant)
        - Trail Maintenance Coordinator (Vacant)
        - Webmaster (Mike Starr)
        - Quarter Master (Josh Hicks)
    iv. Anyone interested in nominated someone (including themselves) can send an email to info@rlatvc.org.
- Budget
    i. We are forecasted to have approx. $12K in the bank at the end of the fiscal year. As in past years there will be a motion to allocate the bank surplus to our Future Project Fund
    ii. Budget was presented and is included in these minutes for review. It will be voted on as part of the AGM
        - The 25/26 Budget column is the budget we will be voting on next meeting.
        - The 24/25 columns show what the budget was last year and what we have spent to date.
        - April/May column is an estimated on what we will spend the last 2 months of the year
        - And the variance takes into account our actuals plus our forecast and compares to our budget to see if we are over/under budget.
- Updates to By-laws
    i. Update Bylaws can be found here or on our website. New updates include
        - Section 2.14, and Section 3.12
        - ARTICLE XIII – which contains all of the new policies below.
    ii. To ensure we are ONCA compliant and remain a club in good standing we must adopt a few policies. Below are the motions to be presented at the AGM with a link to the policies.

- Motion: To accept the policy and new by-law Section 2.13 Code of Conduct and Ethics Policy which states; “All board members must sign and adhere by the Code of Conduct and Ethics Policy policy (RLATVC-02)”
- Motion: To accept Section 2.14 Consent to be Director which states; “All elected Directors must complete the Consent to be Director or Officer form (RLATVC-05) within 10 days of being elected accepting the role and duties outlined in the by-laws.”
- Motion: To accept Section 3.12 Consent to be Officer which states; “All elected Officers must complete the Consent to be Director or Officer form (RLATVC-05) within 10 days of being elected accepting the role and duties outlined in the by-laws.”
- Motion: To add ARTICLE XIII Policies to the by-laws which states; “The following policy documents have been accepted by the Club and members representing the club are expected to adhere by them.”
- To adhere by the RLATVC-01 Workplace Violence Harassment Policy as outlined in Policy Document “RLATVC-01 Code of Conduct and Ethics Policy”
- To adhere by the RLATVC-03 Alcohol and Recreational Cannabis Policy as outlined in Policy Document “RLATVC-03 Alcohol and Recreational Cannabis Policy”
- To adhere by the RLATVC-04 Anti Bully Policy as outlined in Policy Document “RLATVC-04 Anti Bully Policy”

iii. Please ensure to review these new policies and changes to the By-laws as they will be voted on and accepted at the AGM

13. Upcoming Events
    - Always refer to the OFATV calendar - https://ofatv.org/calendar/
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14. New Business (Round Table)

Meeting adjourned at 8:45pm

Next Meeting is our AGM and will be on May 7th @6:30pm at the Tap Room. Food will be supplied at 6:30pm with the meeting commencing at 7:00pm

Roll Call

Leo LaRochele	David Naylor
Ryan Egan	Randy Stark
Kean Dunant	Stephen Clinton
Wayne Van Durren	Dennis McFayden

Dan Serson	Kim McColl
Julie Serre de St Jean	Andy Serre de St Jean
Paul Smith	Stephanye Auclair
Zachery Auclair	Ken Stewart
Mike Starr	